



MAKTEL MAKINE VE TEL SANAYII A.S.
CLARIFICATION TEXT FOR PROTECTION AND PROCESSING OF PERSONAL DATA

1. Data Controller

Your personal data may be processed by MAKTEL MAKINE VE TEL SANAYII A.S., located at the address of Buyukbakkalkoy Mah. Maltepe Cad.No:7 Maltepe / ISTANBUL, (“Maktel Makina”) in its capacity of data controller, within the scope described below by protecting the accuracy and up-to-dateness of the personal data as received by us within the framework of the purposes listed below and in connection with, as limited to and to the extent of these purposes in accordance with the Law.

2. Collection of Personal Data and Purposes of Processing

Maktel Makina can obtain personal data directly from the data owners themselves, as well as indirectly from third parties and from the data that the data owner has made public. Your personal data collected may be processed by Maktel Makina mainly for the fulfillment of the duties and obligations set forth in the Law No. 6102, and ensuring the legal, technical, commercial and business security of Maktel Makina and the relevant persons who are in business relationship with Maktel Makina and the performance of the operations in the management processes of the personal data of the data owners in accordance with the basic principles stipulated in the Law and within the scope of the personal data processing conditions specified in the Articles 5 and 6 of the Law. In this regard, personal data may be collected verbally, physically or electronically and subjected to processing within the scope of the operations of Maktel Makina.

| IDENTITY DATA | | | |
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| Data of Identity Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
| <ul style="list-style-type: none"> •Name and Surname •Gender •Nationality •Date or birth •Place of birth •Signature •T.R. Identity No.: •Passport No | <ul style="list-style-type: none"> •Employee •Employee Candidate •Shareholder/Partner •Supplier’s employee •Supplier’s official •Visitor •Business Partner •Customer •Customer’s employee/official •Potential business partner’s employee/official •Potential supplier’s employee/official •Potential customer’s employee/official •Potential business partner •Subcontractor’s employee/official | <p>It is obtained from the persons themselves in job application, business partnership, commercial relationship, internship application, receiving supply services, obtaining information, receiving requests or complaints, goods/service sales and shipment processes, training and similar activities.</p> | <ul style="list-style-type: none"> •Fulfilling the obligations set forth in the Labor Law No. 4857 •Conducting selection and placement of employee candidates/interns/students •Conducting the application processes of employee candidates •Conducting employee satisfaction and loyalty processes •Fulfillment of obligations arising from employment contract and legislation for employees •Conducting benefits and interests processes for employees •Conducting Audit/Ethical activities •Conducting training activities •Conducting financing and accounting affairs •Conducting operations in accordance with the legislation •Arranging visa, customs clearance and similar procedures within the scope of export operations •Conducting Goods/Services purchase processes •Conducting Goods/Services production and operation processes •Conducting activities related to customer satisfaction •Planning customer relations management •Conducting Goods/Services sales processes •Reporting business operations •Conducting contract processes •Conducting products/services marketing processes •Conducting communication operations •Following up requests / complaints •Providing information to authorized persons, authorities and organizations •Conducting supply operations •Developing and following up visitor records |

Legal Reasons

Law No. 6698 - Article 5/2 (a): Express stipulation in the Laws

Law No. 6698 - Article 5/2 (c): Necessity to process the personal data of the parties to the contract provided that it is directly related to the execution or performance of a contract

Law No. 6698 - Article 5/2 (ç): Fulfillment of legal obligations

Law No. 6698 - Article 5/2 (d): It has been made public by the relevant persons themselves.

Law No. 6698 - Article 5/2 (e): Obligation for processing data for the establishment, exercise or protection of a right.

Law No. 6698 - Article 5/2 (f): Obligation for processing data for the legitimate interests of the data controller provided that it will not harm the fundamental rights and

freedoms of the relevant persons.

COMMUNICATION DATA

| Data of the Communication Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
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| <ul style="list-style-type: none"> •Address •Email address •Residence •Communication address •Phone Number | <ul style="list-style-type: none"> •Employee •Employee Candidate •Shareholder/Partner •Supplier's employee •Supplier's official •Visitor •Business Partner •Customer •Customer's employee/official •Potential business partner's employee/official •Potential supplier's employee/official •Potential customer's employee/official •Potential business partner •Subcontractor's employee/official | <p>It is obtained from the persons themselves in job application, business partnership, membership, internship application, receiving supply services, customer relationship management, obtaining information, receiving requests or complaints, surveys, news, training and similar activities.</p> | <ul style="list-style-type: none"> •Fulfilling the obligations set forth in the Labor Law No. 4857 •Conducting the application processes of employee candidates •Fulfillment of obligations arising from employment contract and legislation for employees •Conducting Audit/Ethical activities •Conducting training activities •Conducting financing and accounting affairs •Conducting operations in accordance with the legislation •Arranging visa, customs clearance and similar procedures within the scope of export operations •Conducting Goods/Services purchase processes •Conducting Goods/Services sales processes •Conducting Goods/Services production and operation processes •Conducting activities related to customer satisfaction •Conducting contract processes •Conducting products/services marketing processes •Completing product sample and testing operations •Conducting communication operations •Following up requests / complaints •Providing information to authorized persons, authorities and organizations •Conducting supply operations |

Legal Reasons

Law No. 6698 - Article 5/2 (a): Express stipulation in the Laws

Law No. 6698 - Article 5/2 (c): Necessity to process the personal data of the parties to the contract provided that it is directly related to the execution or performance of a contract

Law No. 6698 - Article 5/2 (ç): Fulfillment of legal obligations

Law No. 6698 - Article 5/2 (d): It has been made public by the relevant persons themselves.

Law No. 6698 - Article 5/2 (e): Obligation for processing data for the establishment, exercise or protection of a right.

Law No. 6698 - Article 5/2 (f): Obligation for processing data for the legitimate interests of the data controller provided that it will not harm the fundamental rights and freedoms of the relevant persons.

LOCATION DATA

| Data of the Location Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
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|--------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> •GPS | <ul style="list-style-type: none"> •Employee | <p>Location data is obtained through automatic means.</p> | <ul style="list-style-type: none"> • Conducting Information Security Processes • Conducting Audit / Ethical Activities • Conducting Operations in accordance with the Legislation • Conducting Assignment Processes • Conducting Communication Operations • Planning Human Resources Processes • Conducting Operations for Ensuring Business Continuity • Conducting Logistic Operations • Conducting Goods / Service Purchase Processes • Conducting Goods / Services Sales Processes • Conducting Goods / Services Production and Operation Processes • Ensuring Security of Movable Properties and Resources • Ensuring Security of Data Controller Operations |
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Law No. 6698 - Article 5/2 (f): Obligation for processing data for the legitimate interests of the data controller provided that it will not harm the fundamental rights and freedoms of the relevant persons.

PHYSICAL SPACE SECURITY DATA

| Data of Physical Space Security Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
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| <ul style="list-style-type: none"> •Entry-exit records •Camera records at the locations of Maktel Makina | <ul style="list-style-type: none"> •Employee •Employee Candidate •Shareholder/Partner •Supplier's employee •Supplier's official •Potential supplier's employee/official •Visitor •Customer •Customer's official/employee •Potential business partner's employee/official •Potential customer's employee/official •Potential business partner •Subcontractor's employee/official •Business Partner | <p>It is obtained by visiting the locations of Maktel Makina and by means of the security cameras from the entry.</p> | <ul style="list-style-type: none"> •Fulfillment of the obligations included in the Labor Law No. 4857 and the relevant legislation •Conducting audit and ethical activities •Ensuring physical space security •Performing activities to ensure business continuity •Conducting goods/service purchase processes •Providing information to authorized persons, authorities and organizations •Developing and following up visitor records |

Legal Reasons

Law No. 6698 - Article 5/2 (e) Obligation for processing data for the establishment, exercise or protection of a right.
 Law No. 6698 - Article 5/2 (f): Obligation for processing data for the legitimate interests of the data controller provided that it will not harm the fundamental rights and freedoms of the relevant persons.

TRANSACTION SECURITY DATA

| Data of Transaction Security Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
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| <ul style="list-style-type: none"> •Cookie Records •IP address details •IP Address Monitoring •Internet Access Recording Logs •Website login/logout details •System and Application User Account Details (User names, e-mail accounts, last login dates, IP details etc.) •Code and password details etc. | <ul style="list-style-type: none"> •Employee •Visitor | <p>It is obtained by visiting the websites of Maktel Makina, providing connection to the internet via the network of Maktel Makina, receiving services via the call center, and communicating with Maktel Makina via the call center or at e-mail address.</p> | <ul style="list-style-type: none"> •Fulfillment of the obligations included in the Law No. 5651 on Regulation of Publications on the Internet and Suppression of Crimes Committed by means of such Publications and the relevant legislation •Ensuring physical space security •Developing and following up visitor records •Conducting information security processes •Conducting access authorizations •Conducting operations in accordance with the legislation •Conducting communication operations |

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| | | | <ul style="list-style-type: none"> •Conducting / auditing operations of Maktel Makina •Following up requests / complaints •Ensuring security of data controller operations •Providing information to authorized persons, authorities and organizations |
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Legal Reasons

Law No. 6698 - Article 5/2 (ç): Fulfillment of legal obligations
Law No. 6698 - Article 5/2 (a): Express stipulation in the Laws

VISUAL AND AUDIO DATA

| Data of Visual and Audio Records Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
|-----------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> •Photo •Camera Records •Sound Records | <ul style="list-style-type: none"> •Employee •Employee Candidate •Visitor | It is obtained by means of the photos submitted to Maktel Makine during job application and closed circuit security cameras. | <ul style="list-style-type: none"> •Fulfillment of the obligations specified in the Law No. 4857 and the relevant legislation, •Conducting human resources processes •Ensuring physical space security •Conducting operations in accordance with the legislation •Conducting communication operations •Conducting / auditing of operations of Maktel Makina •Ensuring security of movable goods and resources •Ensuring security of data controller operations •Providing information to authorized persons, authorities and organizations •Developing and following up visitor records |

Legal Reasons

Law No. 6698 - Article 5/2 (ç): Fulfillment of legal obligations
Law No. 6698 - Article 5/2 (a): Express stipulation in the Laws

CUSTOMER TRANSACTION

| Data of Customer Transaction Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
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| <ul style="list-style-type: none"> •Invoice •Note •Cheque •Purchase details •Request details | <ul style="list-style-type: none"> •Customer | It is obtained from the relevant persons themselves or their officer/employee for planning and conducting the goods and/or service purchase and sale processes. | <ul style="list-style-type: none"> •Fulfillment of the obligations within the framework of the Tax Procedures Law No. 213 and related secondary legislation regulations •Conducting financing and accounting affairs •Conducting goods/service purchase processes •Conducting Goods/Services sales processes •Conducting Goods/Services production and operation processes •Planning goods/services sales processes •Conducting products/services marketing processes |

Legal Reasons

Law No. 6698 - Article 5/2 (c): Establishment or performance of the contract
Law No. 6698 - Article 5/2 (ç): Fulfillment of legal obligations

FINANCE

| Data of Finance Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
|------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> •Bank details •Account details •Card details | <ul style="list-style-type: none"> •Employee •Customer •Supplier | It is obtained from the relevant person or his/her official/employee for the purpose of carrying out the goods and/or services purchase and sales processes, fulfilling the obligations arising from the sales contract, and performing the actions within the scope of the employment contract. | <ul style="list-style-type: none"> •Fulfillment of the obligations arising from the Labor Law No. 4857 •Fulfillment of obligations arising from employment contract and legislation for employees •Conducting financing and accounting affairs •Conducting goods/service purchase processes •Conducting Goods/Services sales processes •Conducting wage policy •Conducting investment processes |

Legal Reasons

Law No. 6698 - Article 5/2 (c): Establishment or performance of the contract
Law No. 6698 - Article 5/2 (ç): Fulfillment of legal obligations

MARKETING

| Data of Marketing Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
|----------------------------|--------------------|---------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| •Shopping history details | •Customer | It is obtained within the scope of goods and/or services purchase and sale processes. | <ul style="list-style-type: none"> •Carrying out the processes of loyalty to products and services of Maktel Makina •Conducting customer relations management processes •Conducting activities for customer satisfaction •Planning and conducting marketing analysis studies •Conducting advertising/campaign/promotion processes |

Legal Reasons

Law No. 6698 - Article 5/2 (c): Establishment or performance of the contract
Law No. 6698 - Article 5/2 (ç): Fulfillment of legal obligations

PROFESSIONAL EXPERIENCE

| Data of Professional Experience Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
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| <ul style="list-style-type: none"> •Diploma details, •Courses attended, •On-the-job training data, •Certificates, •Transcript details | <ul style="list-style-type: none"> •Employee •Employee candidate | It is obtained by job applications made for the purpose of ensuring the employment of employees, applications for the recruitment of interns and sharing the personal information of the supplier's employees for providing services. | <ul style="list-style-type: none"> •Fulfillment of the obligations specified in the Law No. 4857 and the relevant legislation, •Conducting job application processes •Conducting human resources processes •Conducting communication operations •Conducting / auditing of operations of Maktel Makina •Providing information to authorized persons, authorities and organizations |

Legal Reasons

Law No. 6698 - Article 5/2 (c): Establishment or performance of the contract
Law No. 6698 - Article 5/2 (ç): Fulfillment of legal obligations

MEDICAL DETAILS

| Data of Sensitive Data Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
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| <ul style="list-style-type: none"> •Medical Reports •Medical History •Disability Details | •Employee | It is obtained by sharing the personal information of the employees in order to provide service. | <ul style="list-style-type: none"> • Conducting Information Security Processes •Fulfillment of Obligations Arising from Employment Contract and Legislation for Employees • Conducting Benefits and Interests Processes for Employees • Conducting Audit / Ethical Activities • Conducting Operations in accordance with the Legislation • Planning Human Resources Processes • Conducting / Auditing Business Operations • Conducting Operations for Ensuring Business Continuity • Providing Information to Authorized Persons, Institutions and Organizations |

Legal Reasons

Law No. 6698 - Article 6/2: Explicit Consent

CRIMINAL CONVICTION AND SECURITY MEASURES

| Data of Sensitive Data Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
|---------------------------------|--------------------|--------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| • Criminal Record | •Employee | It is obtained by sharing the personal information of the employees in order to provide service. | <ul style="list-style-type: none"> • Conducting Information Security Processes • Conducting Audit / Ethical Activities • Conducting Operations in accordance with the Legislation • Planning Human Resources Processes • Ensuring Security of Movable Properties and Resources • Ensuring Security of Data Controller Operations |

Legal Reasons

Law No. 6698 - Article 6/2: Explicit Consent

OTHER

| Data of Professional Experience Category | Data Subject Group | Method of Obtaining Data | Purpose of Processing Personal Data |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> •Body Height-Weight Details •Reference Details •Military Service Status Information •Marriage Certificate •Birth-Death reports •Vehicle Number Plate Details | •Employee | It is obtained in order to be recorded in the personnel file by the employee during employment and for the establishment of the benefits provided by Maktel Makine and for recording the vehicle details entering | <ul style="list-style-type: none"> •Fulfillment of Obligations Arising from Employment Contract and Legislation for Employees • Conducting Benefits and Interests Processes for Employees • Conducting Audit / Ethical Activities • Conducting Operations in accordance with the Legislation • Conducting Assignment Processes • Planning Human Resources Processes |

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| | | to and exiting from the physical locations of Maktel Makina. | • Conducting / Auditing Business Operations |
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Legal Reasons

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| <p>Law No. 6698 - Article 5/2 (e) Obligation for processing data for the establishment, exercise or protection of a right.</p> <p>Law No. 6698 - Article 5/2 (f): Obligation for processing data for the legitimate interests of the data controller provided that it will not harm the fundamental rights and freedoms of the relevant persons.</p> |
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4. Parties to whom Your Personal Data is transferred and Purposes of Transfer

Your personal data collected may be transferred to our business partners, suppliers, customers, legally authorized public/private institutions and organizations within the scope of the above-mentioned purposes by Maktel Makine and to our business partners and branches abroad, provided that it is limited and required, if you have explicit consent in accordance with the basic principles stipulated in the Law and within the personal data processing conditions specified in the Articles 8 and 9 of the Law,.

| IDENTITY DATA | |
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| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Real persons or private legal entities • Public to All • Authorized public institutions and organizations • Business Partners • Suppliers | <ul style="list-style-type: none"> • Conducting the application processes of employee candidates • Fulfillment of obligations arising from employment contract and legislation for employees • Conducting benefits and interests processes for employees • Conducting Audit/Ethical activities • Conducting training activities • Conducting financing and accounting affairs • Conducting operations in accordance with the legislation • Arranging visa, customs clearance and similar procedures within the scope of export operations • Conducting Goods/Services purchase processes • Conducting Goods/Services production and operation processes • Conducting activities related to customer satisfaction • Planning customer relations management • Conducting Goods/Services sales processes • Conducting contract processes • Conducting products/services marketing processes • Completing product sample and testing operations • Conducting communication operations • Following up requests / complaints • Providing information to authorized persons, authorities and organizations • Conducting supply operations |
| COMMUNICATION DATA | |
| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Real persons or private legal entities • Authorized public institutions and organizations • Business Partners • Suppliers | <ul style="list-style-type: none"> • Conducting the application processes of employee candidates • Fulfillment of obligations arising from employment contract and legislation for employees • Conducting Audit/Ethical activities • Conducting training activities • Conducting financing and accounting affairs • Conducting operations in accordance with the legislation • Arranging visa, customs clearance and similar procedures within the scope of export operations • Conducting goods/services purchase and sales processes • Conducting Goods/Services production and operation processes • Conducting activities related to customer satisfaction • Conducting contract processes • Conducting products/services marketing processes • Conducting communication operations • Following up requests / complaints • Providing information to authorized persons, authorities and organizations • Conducting supply operations |
| PHYSICAL SPACE SECURITY DATA | |
| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Authorized public institutions and organizations | <ul style="list-style-type: none"> • Fulfillment of the obligations included in the Labor Law No. 4857 and the relevant legislation • Conducting goods/services purchase and sales processes • Ensuring physical space security • Providing information to authorized persons, authorities and organizations • Developing and following up visitor records • Performing activities to ensure business continuity • Conducting audit and ethical activities |
| TRANSACTION SECURITY DATA | |
| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Authorized public institutions and organizations | <ul style="list-style-type: none"> • Fulfillment of the obligations included in the Law No. 5651 on Regulation of Publications on the Internet and Suppression of Crimes Committed by means of such Publications and the relevant legislation • Ensuring physical space security • Conducting information security processes • Conducting operations in accordance with the legislation • Conducting / auditing operations of Maktel Makina • Following up requests / complaints • Ensuring security of data controller operations • Providing information to authorized persons, authorities and organizations |

| VISUAL AND AUDIO DATA | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Authorized public institutions and organizations | <ul style="list-style-type: none"> • Fulfillment of the obligations specified in the Law No. 4857 and the relevant legislation, • Conducting human resources processes • Ensuring physical space security • Conducting / auditing operations of Maktel Makina • Providing information to authorized persons, authorities and organizations • Ensuring security of movable goods and resources • Ensuring security of data controller operations • Providing information to authorized persons, authorities and organizations • Developing and following up visitor records |
| CUSTOMER TRANSACTION | |
| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Real persons or private legal entities • Authorized public institutions and organizations • Business Partners | <ul style="list-style-type: none"> • Fulfillment of the obligations within the framework of the Tax Procedures Law No. 213 and related secondary legislation regulations • Conducting financing and accounting affairs • Conducting goods/services purchase and sales processes • Conducting Goods/Services production and operation processes • Conducting products/services marketing processes • Conducting Audit/Ethical activities |
| FINANCE | |
| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Real persons or private legal entities • Authorized public institutions and organizations | <ul style="list-style-type: none"> • Fulfillment of the obligations arising from the Labor Law No. 4857 • Fulfillment of obligations arising from employment contract and legislation for employees • Conducting financing and accounting affairs • Conducting goods/services purchase and sales processes • Conducting wage policy • Conducting investment processes |
| MARKETING | |
| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Real persons or private legal entities • Authorized public institutions and organizations | <ul style="list-style-type: none"> • Carrying out the processes of loyalty to products and services of Maktel Makina • Conducting customer relations management processes • Conducting activities for customer satisfaction • Planning and conducting marketing analysis studies • Conducting advertising/campaign/promotion processes |
| PROFESSIONAL EXPERIENCE | |
| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Real persons or private legal entities • Authorized public institutions and organizations • Business Partners | <ul style="list-style-type: none"> • Fulfillment of the obligations specified in the Law No. 4857 and the relevant legislation, • Conducting job application processes • Conducting human resources processes • Conducting communication operations • Conducting / auditing of operations of Maktel Makina • Providing information to authorized persons, authorities and organizations |
| MEDICAL DETAILS | |
| Parties to whom Personal Data is transferred | Purpose of Transferring Personal Data |
| <ul style="list-style-type: none"> • Real persons or private legal entities • Authorized public institutions and organizations • Business Partners | <ul style="list-style-type: none"> • Conducting Emergency Management Processes • Fulfillment of Obligations Arising from Employment Contract and Legislation for Employees • Conducting Benefits and Interests Processes for Employees • Conducting Assignment Processes • Planning Human Resources Processes • Conducting / Auditing Business Operations • Providing Information to Authorized Persons, Institutions and Organizations |

5. Collection Method of and Legal Reason for Your Personal Data

Your personal data may be collected by Maktel Makina in electronic environment via e-mail, mobile application, website, open internet resources, social media, telephone, SMS and call center channels and in physical environment via hand delivery or mail channels. Furthermore, your personal data shall be collected based on the establishment and/or performance of the contract specified in the Articles 5 and 6 of the Law, the establishment, exercise and/or protection of a right, the fulfillment of the legal obligation and the legal reasons described above and, if necessary, your explicit consent.

6. As Personal Data Owner Your Rights Listed in the Article 11 of the Law

Pursuant to the Article 11 of the Law, we notify that you, as the data owners, have the following rights:

- To learn whether the personal data has been processed or not,
- To request relevant information if your personal data has been processed,
- To learn the purpose of processing your personal data and whether your personal data is used as suitable for the purpose,
- To know the third persons to whom the personal data has been transferred in the country or in abroad,
- To request the correction of the personal data if the personal data has been processed deficiently or incorrectly and to request the notification of the procedure that is performed within this scope to the third persons to whom the personal data has been transferred,
- To request the deletion or destruction of the personal data if the reasons requiring the processing of the personal data disappear although the personal data has been processed in compliance with the provisions of the Personal Data Protection Law and the other relevant law provisions and to request the notification of the procedures performed within this scope to the third persons to whom the personal data has been transferred,



- To object to the occurrence of a result against you by analyzing the processed personal data exclusively via automatic systems,
- To request the elimination of the damage if you are exposed to damage due to the processing of your personal data in contrary to the Law.

With regard to your requests for your rights listed above, you can forward your request petition that contains the minimum requirements set forth in the Communique on Procedures and Principles for Application to Data Controller as written and wet-signed to the address of Buyukbakkalkoy Mah. Maltepe Cad. No: 7 Maltepe / ISTANBUL where the registered office of the Company is located by hand, send it via notary public, send as electronically signed via KEP address maktelmakina@hs03.kep.tr or forward it to our Company via the e-mail address kvkk@maktel.com.tr in the case that your e-mail address is registered in our Company's systems.